**Finsys Document**

FINSYS is an Accounting Software FINSYS is updated version of ERP.

FINSYS is a comprehensive cloud accounting platform that takes care of your business finance. From accounting, stock tracking, bank reconciliation and managing projects and keeping your business GST compliant.

FINSYS provides complete ERP Management tools. Using this

application we can generate invoices, estimates, record expenses, payments and incomes, manage inventory etc. FINSYS generate accurate financial reports based on the transactions we recorded. We can easily record our business transactions by using this application.

With FINSYS we can generate GST invoices and file accurate GST returns.

FINSYS comes with a wide range of banking features. By using online banking, we can do banking transactions by directly connecting to the concerned bank’s website. Offline banking helps us to record bank transactions. And we can reconcile the bank account transactions using the Bank Reconciliation feature in FINSYS.

“Item” module in FINSYS allows us to create the product and

services we have. We can add opening balance if any, using this feature. And by using “Stock Adjustment” feature we can adjust the quantity of stock items.

**Items Module:**

Items are the products you sell, or the service you provide.

Items module consists of three sections:

1. Items
2. Price List
3. Stock Adjustment

**1) Items:**

* When clicking on the item option a drop down list must appear with three options :
  + Items
  + Price Lists
  + Stock Adjustments
* When clicking on Items it will redirect to ALL ITEMS page, which lists all items in a table containing table details of NAME, TYPE, UNIT, HSN, PURCHASE COST, SALES COST, STOCK .
* On top of the table Search option :Working on alphabets order.
* On top of the table Sort by option:
  + When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:
    1. All: (Working)
    2. Name: (Working)
    3. HSN: (Working)
* On top of the table Filter by option:
  + When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:
    1. All : (Working)
    2. Active: (Working)
    3. Inactive: (Working)

* On top of the table Add Item button:
  + When clicking on Add Item button it will redirect to ADD ITEM page.
* ADD ITEM page consists of a form containing:
  + NAME: Name of the item
  + TYPE: When clicking on the input field for type, a drop down list must appear with the below two options and user must be able to select one:
    1. Goods
    2. Services
  + UNIT: When clicking on the input field for unit, a drop down list must appear with the list of units available with unit symbol and unit name.
    - * An ADD button must be there near to the input field. When clicking on the ADD button it must direct to UNIT CREATE page.
      * UNIT CREATE page consists of a form containing below two input fields and a create button, after filling the input fields and click create button new unit must get created and that unit must be visible in the unit drop down.
        1. Unit symbol.
        2. Unit name.
  + HSN: (**Work not completed**) When clicking on the input field for HSN user must be able to add an exactly 6 digit number.

**MISTAKE:**(**Update this section such that for every item there must be an associated HSN number, and when selecting the item the HSN number must be automatically updated to this input field**).

**MISTAKE: Add one more field in the add item page. Minimum stock to maintain. When stock is less than minimum number give alert message that stock is less.**

* + TAX REFERENCE: (**Work not completed**) Tax reference section consists of checkbox options:
    - 1. Taxable
      2. Non Taxable

When the user select the taxable option , two more input fields must appear.

|  |  |
| --- | --- |
| * GST 0(0%) * GST 5(5%) * GST 12(12%) * GST 18(18%) * GST 28(28%)                  * IGST 12(12%) | 1. Intra State Tax Rate: When user click on the input field a drop down must appear with the GST Tax rates:                  1. Inter State Tax Rate: When user click on the input field a drop down list must appear with the IGST Tax rates:    * IGST 0(0%)    * IGST 5(5%) |

* IGST 18(18%)
* IGST 28(28%)

**MISTAKE:**

(**Update this section such that when the user select any GST or IGST rate that is not suitable or not applicable to that particular item, give an error message: invalid GST/IGST rate and here in this section both the checkbox options are able to select at a time, modify this section like, not to select two checkboxes at a time**).

* + PURCHASE PRICE: (**Work not completed**) This section consists of a label INR, and an input field for typing price in digits.
  + SALES PRICE: (**Work not completed**) This section consists of a label INR and an input field for typing price in digits.

**MISTAKE:**

(**Update this section such that ,make the Currency field as a label not as an input field)**

* + ACCOUNT(for purchase price):When clicking on the account input field one drop down list must appear with options
* Cost of goods sold
* Cost of sales
* Equipment rental for sales  Freight and Shipping Cost
* Inventory Shrinkage
* Merchant Account Fees
* Purchases-Hardware for Resale
* Purchases-Software for Resale
* Subcontracted Services
* Tools and Craft Suppliers
* ACCOUNT(for sales price):When clicking on the account input field one drop down list must appear with options
  + Sales
  + General Income
  + Account Charges
  + Interest Charges
  + Other Charges

**MISTAKE:**

**(Update this section such that when this page is get loaded don’t give the first option in the drop downlist as default option)**

* DESCRIPTION(for purchase price):A text area to write multiple line of texts.
* DESCRIPTION(for sales price):A text area to write multiple line of texts.
* TRACK INVENTORY (check box):When user select the track inventory checkbox three new input fields must appear below that.  Inventory Account: When user click on the input field a drop down list must appear with options:

o Inventory Assets

* + Stock on hand: An input field to add price in digits.
  + Stock rate per unit: An input field to add price in digits.
* ACTIVE/INACTIVE: Two radio buttons to select whether the item is active or inactive according to the stock available. When the user select inactive, then that particular item must get inactive in every item list.
* When clicking on any of the items from the ALL ITEMS table it will redirect to VIEW ITEM page.
* VIEW ITEM page consists of two sections:
  + 1. Overview
    2. Transactions

1) Overview: This page consists of:

 The view of items with details of :

Item details : Type, Unit, HSN Code, Tax

Reference, Intra State Tax Rate, Inter State Tax Rate, Inventory Account, Stock On Hand, Stock Rate per Unit.

purchase information: Purchase Price, Purchase Account, Description.

Sales information: Sales Price, Sales Account, Description.

**MISTAKE: (Correct the alignment of Purchase information and sales information section and pdf button)**

On top of the view section active, edit, delete and print button. **(printing mistake)**

On bottom of the view back button.

**MISTAKE:(In edit section ‘not sure about the HSN click here’ is not working properly).**

2) Transactions: This page consists of:

 The transactions of items with details of : Sales Price, Purchase Price, Stock Quantity, Stock Value, Type, Date, Quantity, Price, Total.

**MISTAKE:(Even though there is no transaction taken place transaction is shown in this page).**

**MISTAKE 8: (Correct the alignment of stock quantity and stock value. Add pdf button.)**

**2) Price List:**

* When clicking on the item option a drop down list must appear with three options :
  + - Items
    - Price Lists
    - Stock Adjustments

* When clicking on Price Lists it will redirect to ALL PRICE LIST page, which lists all price lists in a table containing table details of NAME,

DESCRIPTION, TYPE, ITEM RATE, ROUNDING, STATUS DETAILS.

* On top of the table Search option :Working on alphabets order.
* On top of the table Sort by option:

 When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:

* + - * 1. All: (Working)
        2. Name: (Working)
        3. Type: (Working)
* On top of the table Filter by option:

 When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:

* + - * 1. All : (Working)
        2. Active: (Working)
        3. Inactive: (Working)

* On top of the table Add Price List button:

 When clicking on Add Price List button it will redirect to NEW PRICE LIST page.

* NEW PRICE LIST page consists of a form containing:  NAME: Name of the item
  + - TYPE: Two radio buttons to select either sales or purchase.
    - ITEM RATE: Two radio buttons to select either ‘Markup or Markdown the item rates by a percentage’ or ‘Enter the rate individually for each item’.

When the user select the ‘Markup or Markdown the item rates by a percentage’ option , three more input fields must appear below the page.

Description: A text area to type multi line input texts.

Percentage: On the right hand side a drop down with two options:

* Markup
* Markdown

3. Round Off to: Drop down list consist of 5 options:

* Never mind
* Nearest whole number
* .99
* .49
* .50

When the user select the ‘Enter the rate individually for each item’ option , three more input fields must appear below the page.

Description: A text area to type multi line input texts.

Currency: A drop down list containing the option Indian Rupee

Customize Item Rates in Bulk: Another section at the bottom of the page. Which allows to Add custom rates for each item to be saved as a price list. Consists of a table containing ITEM DETAILS, STANDARD RATE(INR), CUSTOM RATE(INR).

 Save and Cancel button.

* When clicking on any of the items from the ALL PRICE LIST table it will redirect to PRICE LIST OVERVIEW page.
* PRICE LIST OVERVIEW page consists of one section:

3. Overview

**3)** Overview: This page consists of:

 The price list details with :

 Type, Item Rate, Description, Percentage, Round off to, Currency.

 On top of the price list details section inactive, edit, delete and pdf button.

**MISTAKE: print button is missing**

**3) Stock Adjustments:**

* When clicking on the item option a drop down list must appear with three options :
  + Items
  + Price Lists
  + Stock Adjustments

* + When clicking on Stock Adjustments it will redirect to ALL STOCK ADJUSTMENTS page, which lists all items in a table containing table details of DATE, REASON, DESCRIPTION, REFERENCE No, TYPE, STATUS,CREATED BY,CREATED TIME.

**MISTAKE:**

**(Created time is not getting displayed in the table)**  On top of the table Search option :Working on alphabets order.

* On top of the table Sort by option:
  + When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:
    1. All: (Working)
    2. Reason: (Working)
    3. Reference Number: (Working)
* On top of the table Filter by option:
  + When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:
    1. All : (Working)
    2. Draft: (Working)
    3. Approved: (Working)
* On top of the table Add Price List button:
  + When clicking on Add Adjustment button it will redirect to NEW ADJUSTMENT page.
* NEW ADJUSTMENT page consists of a form containing:

 MODE OF ADJUSTMENT: A drop down list consist of two options:

* + - Quantity Adjustment
    - Value Adjustment
* REFERENCE NUMBER: An input field to add reference number.
* DATE: Date picker
* ACCOUNT: Drop down list to select account
* REASON: Drop down list to select reason, and an add button to add new reason. When clicking on the add button a modal will appear which consists of an input field to add a reason and Add and cancel button. After the reason is added it must get displayed in the reason drop downlist.
* DESCRIPTION:A text area to to give multi line text input.
* If the mode of adjust is ‘Quantity Adjustment’. The items details portions is displayed with a table containing:
  + Item details: A drop downlist of items available o Quantity Available: An input field to enter quantity. o New Quantity on hand: An input field to enter quantity. o Quantity Adjusted: An input field to enter quantity.
  + A delete button to delete the row. o An add button to add new row.
* Choose file: Choose file section to add any related files.
* Draft and Save buttons.
* When clicking on any of the items from the ALL STOCK

ADJUSTMENTS table it will redirect to STOCK ADJUSTMENT VIEW page.

* STOCK ADJUSTMENT VIEW page consists of two sections:
  1. Overview
  2. Statement
     1. Overview: This page consists of:
        + The view of stock adjustment details with details of : Reference Number, Reason, Description, Date,

Mode of Adjustment, Status, Account, Created By, Item Details, Quantity Available, New Quantity on hand, Quantity Adjusted.

* + - * On top of the view section edit and delete button.
      * On bottom of the view back button.
    1. Statement: This page consists of:
       - The statement of stock adjustment with details of :

Reference Number, Reason, Description, Date,

Mode of Adjustment, Status, Account, Created By, Item Details, Quantity Available, New Quantity on hand, Quantity Adjusted.

* + - * On top of the view section edit, delete, print, pdf, comment buttons. When comment button is clicked a modal box is appeared to add comment, after adding the comment it must be get displayed in the statement and View page.
      * On bottom of the view back button.

#  Cash &Bank Module

Record All Cash and bank transactions cash & Bank module consists of six sections:

1. Offline Banking
2. Bank Reconciliation
3. Bank Holders
4. Cash in Hand
5. Cheques
6. Loan Amount

## 1) Offline Banking

* When clicking on Offline Banking it will redirect to List out page, which lists all items in a table containing details of Date, Bank Name, Account Number, IFSC Code, Opening Balance, Balance,

Status.

* On top of the table Search option:
* On top of the table Sort by option **(Missing Sort Option):**

**MISTAKE (When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:**

* + - 1. All
      2. Name
      3. Opening Balance
* On top of the table Filter by option:

 When clicking on the filter option a drop down menu must appear with the below options and sorting must be done in these three ways:

* + - 1. All
      2. Active
      3. Inactive

**MISTAKE (The current drop down options available are incorrect and need to be corrected)**  On top of the table Add Bank button:

 When clicking on Add Bank button it will redirect toCREATE PAGE.

* CREATE PAGE consists of a form containing:
  + BANK NAME: Name of the Bank
  + ACCOUNT NUMBER: Account Number of the bank
  + BANK IFSC CODE: Ifsc code of the bank
  + BRANCH NAME: Name of the bank branch
  + OPENING BALANCE **(work not completed):** Opening Balance of Account Holder.

**MISTAKE:(Update this section such that opening balance should be 2-part DEBIT & CREDIT. Debit consist of increase the Opening Balance and Credit consist of decrease the Opening Balance)**

* + DATE: Corresponding Date
  + Save Bank Account & Close Button
* When trying to add existing account number it shows a error message
* When Clicking any banking table of BANKING, it will Redirect

OVERVIEW PAGE

* Overviewpage which lists all items in a table containing details of Serial number, Date, Type, Name, Amount, Action

:(EDIT & DELETE)

**MISTAKE:(Currently Available fields name needs to be corrected)**

* On top of the table displays BANK NAME and TOTAL Amount

**MISTAKE:(Missing detailing such that ACCOUNT**

**NUMBER, IFSC CODE, OPENING BALANCE should display)**

* On the top of the table Search Option:
* On the top of the table EDIT BANK Option Available. When clicking the button, it redirects to EDIT PAGE

 EDIT PAGE Consists of Form containing:( Everything on the Create page must be edited)

* On the top of the table Delete Button Available: To delete Bank

**MISTAKE:(Not Working needs to be Completed)**

* On the top of the table Bank Transaction are available. It consists of the following:

1. **Bank to Cash Transfer**: When clicking this option, it redirects to bank\_ to \_cash page it consists a form:

FROM: It list out the Bank name

TO: It contain cash

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

After this transaction decrease the bank balance and increase the cash balance

2. **Cash to Bank Transfer:** When clicking this option, it redirects to cash \_to \_bank page it consists a form:

FROM: It contain cash

TO: It list out the Bank name

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

After this transaction decrease the cash balance of from bank and increase the bank balance

3. **Bank to Bank Transfer:** When clicking this option, it redirects to bank \_to \_bank page it consists a form:

FROM: It list out the Bank name

TO: It list out the Bank name

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

After this transaction decrease the cash balance of from bank and increase the bank balance

4. **Adjust Bank Balance:** When clicking this option, it redirects to cash \_to \_bank page it consists a form:

 Account Name: It contain Bank Name  TYPE: It Consist of Two types:

Increase Balance

Reduce Balance  Increase Balance

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

Increase the bank balance

 Decrease Balance

Amount

Adjustment

Description

Save & cancel Button

When save this details it should be display in transaction table

Decrease the bank bank balance

* On the Top of the Table STATEMENT Button is Available
  + - STATEMENT contain table details of Serial Number, Date, Type, Name, Amount
    - On the top of statement table include details of transacton table

* + - All module bank entries should be shown on the transaction page

* + - Statement should be include:

PRINT

PDF

Share

Attach File

**MISTAKE:(Missing features of Edit, Delete, Print, Pdf,**

**Attach file, Download Attached file and share through**

**WhatsApp or mail)**

**2) Cash in Hand Module:**

* When clicking on Cash in hand it will redirect to cash \_in \_hand page, which lists all items in a table containing details of Date,

Type, Name, Amount ,Action

**MISTAKE:(Currently Available fields name needs to be corrected)**

* On top of the table Search option:
* On top of the table Filter by Date option:

**MSTAKE:(Currently Filter by option is incorrect, it works as filter the data using date and also user can choose**

**‘form’ date & ‘To’ date)**

* On the top of the table shows cash balance
* On the top of the table Add Cash button

 When Clicking Add Cash Button it redirects to add \_cash

\_adjust page: it contains a form of following fields

 ADJUSTMENT: It consist of 2 options

* + Add Cash
  + Reduce Cash
* AMOUNT: Contain Amount
* ADD DATE: To adjust date
* DESCRIPTION: To add description
* CLOSE & SAVE Payment

 On the Top of the table Statement Button Available. When clicking statement, it redirects to cash statement page.

* Statement contains table of details such that Date, Type, Name, Amount, Balance
* On the top of the statement table displays the login customer details and company name, balance

**MISTAKE:(Missing features of Edit, Delete,** **Print, Pdf, Attach file, Download Attached file and share through WhatsApp or mail)**

**3) Bank Reconciliation(NILL)**

## 4) Bank Holders

* When clicking Bank Holders option it redirects to bank\_account\_holder list out page
* bank\_account\_holder page consists of table containing HOLDER NAME, BANK NAME, IFSC CODE, BRANCH NAME
* On the top of the table Search option: Working on alphabets order.
* On the top of the table Export to Excel option
* On top of the table Sort by option **(Missing Sort Option): MISTAKE (When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:** 
  + 1. **All**

* + 1. **Holder Name**

**3.Bank Name**

* On top of the table Filter by option:
  + When clicking on the Filter option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Active

3.Inactive

* On top of the table New button:
  + When clicking on New button it will redirect to CREATE

PAGE.

* CREATE PAGE consists of a form containing:

 Form Contain

**i. Bank Account Holder Form**

* + - * NAME: Name of the Customer
      * ALIAS: Contain alternative name of account
      * PHONE NUMBER: Number of the Customer
      * EMAIL: Email of the Customer
      * ACCOUNT TYPE: Contain the type of account

**MISTAKE:(Needs to remove Credit card option from account type dropdown)**

**ii. Bank Account Form**

* + - BANK NAME: It list out all added bank names and customer can choose one of them

**MISTAKE:(Current filed name is incorrect needs to change holder name to bank name and extra bank name filed will remove)**

* + - ACCOUNT NUMBER: This field Automatically updated when customer choose bank name
    - IFSC CODE: This field Automatically updated when customer choose bank name
    - SWIFT CODE: To contain swift code
    - BRANCH NAME: Contain branch name **iii. Bank Configuration Form**

* + - SET CHEQUE BOOK RANGE: Consist of two option
      * + YES
        + NO
    - ENABLE CHEQUE PRINTING: Consist of two option
      * + YES
        + NO
    - SET CHEQUE PRINTING CONFIGURATION: Consist of two option
      * + YES
        + NO

1. **Mailing Address Form**

* + MAILING NAME: Mail name
  + ADDRESS: Contain the address
  + COUNTRY: Contain list of country
  + STATE: Contain the list of state
  + PIN: Contain the pin number

1. **Tax registration form**

* + PAN IT NUMBER: Contain Pan number
  + REGISTRATION TYPE: It contain 4 option
    - REGULAR
    - COMPOSITION
    - CONSUMER
    - UNREGISTER

**MISTAKE:(Unknown option needs to remove)**

* + GST IN: This field is only Available for Regular and composition  SET ALTER GST DETAILS: It contains 2 option
    - * YES
      * NO

1. **Opening Balance Form**

* + DATE: It contain date
  + AMOUNT: It contains amount (Debit and credit balance )
* On the bottom of the form check box which is to agree all terms and conditions and a SAVE button

* Clicking any items in the table it redirects to OVERVIEW page

* + Overview page list out all information about Bank holder
  + Top of the page 2 button Edit, Active & inactive

**MISTAKE:(Missing DELETE option, needs to Complete)**

**5) Loan Amount**

* + When clicking Loan Amount option, it redirects to list out page
  + bank\_account\_holder page consists of table containing DATE,

HOLDER NAME, ACCOUNT NUMBER, LOAN AMOUNT,

BALANCE, STATUS, ACTION(EDIT&DELETE)

 Edit & delete perform based on the id

* + On the top of the table Search option: Working on alphabets order.
  + On top of the table Filter by option:

 When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Active

3.Inactive

 On top of the table Sort by option **(Missing Sort Option): MISTAKE (When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:**

* + - * 1. **All**

* + - * 1. **Holder Name**

**3.Amount**

* + On the top of the table Export to Excel option

**MISTAKE:(Missing this option, need to completed)**

* + On the top of the table Add Loan Account Button Available: it contains a form
    - ACCOUNT NAME: This field list out holder’s name and also enable to add holder’s name

**MISTAKE:(Not completed needs to add option and also list out holder’s name)**

* + - ACCOUNT NUMBER: This field automatically updated by choosing account name
    - CURRENTE BALANCE: This field automatically updated by choosing account name
    - LENDER BANK: This filed allows to choose and enable to type.

**MISTAKE:(Not completed, Missing Typing feature. Needs to Complete)**

* + - BALANCE AS OF: This field shows the current date and also user can choose date

**MISTAKE:(Not completed, show current date needs to complete)**

* + - LOAN RECEIVED IN: This field list out cash, bank name and upi

**MISTAKE:(Not Completed, Upi option needs to add)**

* + - TERMS: It enable to type terms
    - PROCESSING PAID FROM: This field list out cash, bank name and upi

**MISTAKE:(Not Completed, Upi option needs to add)**

* + - INTEREST RATE: It contain the interest rate
    - PROCESSING FEE: It contain the process fee
* On the bottom of the form Save Loan Account Button Available
* By clicking Any of items in table it Redirects to the OVERVIEW

PAGE

* + Overview page Contain The transaction table. Which includes the field of NAME, TYPE, DATE, AMOUNT, INTEREST,

TOTAL AMOUNT, ACTION(EDIT&DELETE)

* + On the top of the transaction table Search option: Working on alphabets order.
  + On the top of the table date Filter option: filtration is based on the from date and to date

**MISTAKE:(Missing filter option, needs to complete)**

* + On the top of the table Display the NAME, ACCOUNT NUMBER, RECEICVED BANK, BALANCE

 Balance calculated by loan amount-payment amount

* + On the top of the Make Payment Button Available
    - When clicking to make payment it redirects to loan payment. It contains a form:
      * PRINCIPLE AMOUNT: It include the principle amount
      * INTEREST AMOUNT: It include the interest amount  PAID FROM: It include CASH, UPI, BANK NAME

**MISTAKE:(UPI Option is missing Needs to complete)**

* + - * DATE: To set date
      * TOTAL AMOUNT: Total amount is calculated by adding principle amount and interest, and total amount updated automatically

* + - On the bottom of the form close and save button
    - After adding payment, it shows in the transaction table
  + On the top of overview page STATEMENT button available
    - * STATEMENT contain table details of DATE, TYPE, NAME, AMOUNT, INTEREST, TOTAL, BALANCE
      * On the top of statement table shows the all details of transaction table
      * On the top of table filter by date option: which filter name and holder’s name according to the date
      * On the top of the table SHARE, PRINT, PDF and ACTIVE INACTIVE are available

**Sales Module:**

The sales transactions in your business may be a simple cash sales, or even sales on credit. For each sales transaction, you will need to keep a record of the items that you sold, the payment that you received, goods returned, and so on. The invoice also serves as a proof of the purchase made by the buyer.

Sales module consists of nine sections:

1. Customers
2. Estimate
3. Sales Order

4)Invoices

5)Credit Notes

6)Payments Received

7)Retainer Invoices

8)Delivery Chellan

9)Recurring Invoices

**1)** Customers: **(Work not completed)**

* When clicking on customers it will redirect to CUSTOMERS page, which lists all customers in a table containing details of:

CUSTOMER NAME GST TYPE

GST NUMBER

MAIL

OPENING BALANACE

STATUS

BALANCE

**MISTAKE:(Remove Pan number, mobile number, receivables from table)**

* On top of the table Search option :
* On top of the page export to excel option: **MISTAKE:**(**Not working properly, its not directly exporting to excel**)  On top of the table Sort by option:
  + When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:

o All: (Working) o Name: (Working) o Amount

**MISTAKE:(Add amount to sorting option)**

* On top of the table Filter by option:
  + When clicking on the Filter by option a drop down menu must appear with the below options and sorting must be done in these three ways:

10.All : (Working)

11.Active: (Working)

12.Inactive: (Working)

* On top of the table Add Customer button:
  + When clicking on Add Customer button it will redirect to ADD CUSTOMER page.
* ADD CUSTOMER page consists of a form containing:

 Customer information:

* + - Title
    - First Name
    - Last Name
    - Company
    - Location
    - GST Type:

 If the GST Type is registered a new input field must appear to add GSTIN.(GSTIN must posses the desired format otherwise give error message)

* PAN number (PAN number must posses the desired format otherwise give error message)
* Opening Balance: **MISTAKE:(For Opening Balance give two sections as debit and credit, if the amount is credit make it as a minus figure)**
* Email
* Website
* Mobile number  Billing Address
* Street
* City
* State
* PIN Code
* Country**(MISTAKE: Make a drop downlist of all countries)**
* Shipping Address
  + Street
  + City
  + State
  + PIN Code
  + Country**(MISTAKE: Make a drop downlist of all countries)**
* Agree to terms and conditions checkbox.
* Save Option
* Save option is done redirect the customer list out page **MISTAKE:(Add a new input field ‘credit limit’ to add credit limit amount. If the credit limit amount is not meeting the limitations a notification must be shown.)**
* When clicking on any of the customer from the CUSTOMERS table it will redirect to CUSTOMER profile page.
* CUSTOMER profile page consists of three sections: o Overview o Transactions o Statement o Overview: This page consists of:
  + - * + Customer details: Name, company, email, mobile, website.
        + Billing address: Street, city, state, pin code, country.
        + Shipping address: : Street, city, state, pin code, country.
        + GST details: GSTIN, GST type, PAN number, Opening balance, status.
        + On top of the view section edit and delete, active/inactive, attach file button.

**MISTAKE: (Create a reason modal for delete option, add share, pdf, print button)**

o Transactions:(**adopt finsys model**) **(Updation work)**:

This page consists of**:**

Customer details: Name, email, address, mobile, GSTIN.

Transaction details: Sl No., Date, Type, Number, Total, Balance.

On top of the view section edit, delete, print, pdf, share button.

**Updation: (Create a reason modal for delete option, add share, pdf, print button)**

o Statement: **(Updation work)**: This page consists of:

Customer details: Name.

Report period: Custom date range picker to select start and end date.

Search button: Filter statements according to the selected date.

Statement contains :

Start date, end date, o user address, email, pin code, o To:

Customer name, address, pin code, email.

Transaction details: Transactions, Date, Type, Number, Total, Balance.

On top of the statement section print, pdf button.

On top of the view section edit and delete, active/inactive, attach file button.

**Updation: (Create a reason modal for delete option, add share, pdf, print button)**

**MISTAKE: pdf is not clean and visible.**

**2) Sales Order**: **(Work not completed):(Updation):**

* When clicking on Sales order it will redirect to SALES ORDER page, which lists all sales order in a table containing details of :

Date,

Sales order number, customer name, mail id, amount,

status balance, action.

**MISTAKE: Remove reference number from the table.**

* + - * When sales order get saved/drafted ‘action’ should be changed to ‘convert to invoice’ and Recurring invoice.
      * when click on ‘convert to invoice’and convert to recurring invoice option the sales order is converted to invoice and the ‘action’ should be changed to ‘completed’.
* On top of the table Search option : (Updation)
* On top of the page export to excel option: **MISTAKE:(Not working properly)**
* On top of the table Sort by option:

 When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:

o All: (Updation) o Sales Order Number: (Updation) o Customer Name:(Updation)  On top of the table Filter by option:

 When clicking on the filter by option a drop down menu must appear with the below options and sorting must be done in these three ways:

* + - * + All:(Updation) o Draft: (Updation)
        + Save : (Updation)

* On top of the table Add Sales order button:

 When clicking on Add Sales order button it will redirect to SALES ORDER page.

* SALES ORDER page consists of a form containing;(**Work not completed updation)**

 Customer information:

Customer Name : A drop downlist to select customer name.

Add customer button: Redirect to add customer page, and when a new customer is added show that in the customer drop down list.

Email: Automatically get updated when customer name is selected.

Billing Address: Automatically get updated when customer name is selected.

**(Updation)GST Number:** Automatically get updated according to selected customer’s GST type and GST Number.

* Sales order date: Automatically set to current date. User can set any date.
* **(Updation)Payment Terms:** A drop down list containing three options:
  + Due on Receipt
  + NET 30
  + NET 60
  + ‘Add new Term’ button (User can add a custom term)
* Expected shipment date: Automatically generated according to the Payment terms and Start date .
* Reference Number: Automatically generated.
* **Sales order number(Updation): User can set sales order number give error message when the numbers are not continuous.**
* Place of supply: Automatically get updated when customer name is selected.(User can change place of supply option)
* **Payment method: (Updation)**A drop down list to select payment methods:

o Cash o Cheque (Apply cheque number) o UPI(Apply UPI Number ) o Bank

If the selection is Bank or Cheque,

Account number and Cheque number is

automatically generated in another input box.

**MISTAKE: Place of supply is not automatically getting updated when a customer name is selected.**

* Product details table:
  + Product/Sales: Drop downlist of all items.
  + Add product button: Redirect to add new item page.

**MISTAKE: Add product modal is not working properly. GST options are not visible when Taxable option is selected.**

* + HSN: Automatically created when an item is selected.
  + Qty: Type the quantity.
  + Available Quantity: Automatically get updated according to the sales order quantity.
  + Price: Automatically updated when an item is selected.
  + Tax rate: Drop down options get automatically updated to (GST or IGST) according to the Place of supply (This option should automatically updated according to ITEMS page ‘Tax rate’. In items page if the tax rate is 12%, here user can’t select any other option rather than 12%, for example if user select 18% create an error message, if the item is non-taxable here the Tax rate should be automatically updated to 0%)
  + Discount: Input field to add discount if applicable.
  + Total: Total will be automatically generated.
  + Clone option: Clone the above row.
  + Delete row: Delete the particular row.
  + Add new row: Add new row.
* Note: A text area to type notes.
* Choose file: Option to add extra files if needed.
* Sub Total: Generated automatically.
* CSGT: Generated automatically
* SGST: Generated automatically
* Tax Amount: Generated automatically  Shipping Charge: Add shipping charges if any  Adjustment: Add adjustment if any.
* Grand Total: Generated automatically.
* **Advanced Paid(Updation):** Add advance paid amount if any.
* **Balance (Updation):** Balance amount is automatically calculated according to the advance paid and grand total.
* Save Button**(Updation):**Add Save button
* Draft Button**(Updation):** Add draft button
* When clicking on any of the sales order from the SALES ORDER table it will redirect to SALES ORDER VIEW page.
* SALES ORDER VIEW page consists of two sections:

o Template o Overview o Overview: This page consists of:

* + Sales order details:

Sales order number.

Sales order date,

Payment terms**(Updation)**

Expected shipment date

Reference number**(Updation)**

Place of supply

* + From:

Company Name

Address

* + To:

Customer Name

GST Number**(Updation)**

Address

* + Product details:

Product/Sales

HSN

Qty

Price

Tax rate

Discount

Total

Note

SubTotal

CSGT

SGCT

Tax Amount

Shipping Charge

Adjustment

Grand total

Advance Paid**(Updation)**

Balance**(Updation)**

* Edit button: Edit sales order
* Delete button: Delete sales order
* File attach button: Attach file and download attached file.
* Print: Print sales order
* Pdf: Convert to pdf
* Share: Share to facebook, WhatsApp, email.

**MISTAKE : Create reason modal for delete button and only one file is getting attached in attach file option and be able to download.** o Template:

* Template page consists of :  Sales order number  From:

Company Name

Address  To:

Customer Name

Address

* + - Sales order date
    - Expected shipment date
    - Items details:

Item name

HSN**(Updation)**

Price

Quantity

Tax

Discount

Total

* + - Subtotal
    - CGST
    - SGST
    - Tax Amount
    - Shipping charge
    - Adjustment**(Updation)**
    - Sale Total
* On the top of the page:
  + Edit button: Edit sales order
  + Delete button: Delete sales order
  + Print: Print template
  + Pdf: Convert the template to pdf
  + Convert: (If the status is draft then only this button is enable)

Draft

To

Save

* + Share: Facebook, WhatsApp, Email
* Template page can be converted in three formats**(Updation)**
* Template can be converted to slip format.**(Updation)**

**MISTAKE: Give reason modal to delete button**

**Pdf ,print ,( If you use a different user ID, the**

**PDF and print option does not work correctly) Customer Mail ID and address will not come automatically if you use another user ID.**

**3) Invoices: (Work not completed):(Updation):**

* When clicking on Invoices it will redirect to INVOICES page, which lists all invoice in a table containing details of :

invoice date invoice number customer name mail id amount

status balance

* On top of the table Search option
* On top of the page export to excel option: **MISTAKE:(Not working properly)**
* On top of the table Sort by option:

 When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:

o All: (Updation) o Invoice number: (Updation) o Customer Name:(Updation)  On top of the table Filter by option:

 When clicking on the filter option a drop down menu must appear with the below options and sorting must be done in these three ways:

o All:(Updation) o Draft: (Updation) o Save : (Updation)

**MISTAKE :icons are not displaying properly.**

* On top of the table Add Invoices button:

 When clicking on Add Invoices button it will redirect to INVOICE page.

* INOVICE page consists of a form containing;(**Work not completed updation)**

 Customer information:

Customer Name : A drop downlist to select customer name.

Add customer button: Redirect to add customer page, and when a new customer is added show that in the customer drop down list.

Email: Automatically get updated when customer name is selected.

Billing Address: Automatically get updated when customer name is selected.

**(Updation)GST Number:** Automatically get updated according to selected customer’s GST type.

* + Invoice date: Automatically set to current date. User can set any date.
  + **(Updation)Payment Terms:** A drop down list containing three options:

Due on Receipt

NET 30

NET 60

‘Add new Term’ button (User can add a custom term)

* Expected shipment date: Automatically generated according to the Payment terms.
* Reference Number: Automatically generated.
* **Invoice number(Updation): user can set invoice number give error message when the numbers are not continuous.**
* **Payment method: (Updation)**A drop down list to select payment methods:

o Cash o Cheque ( cheque number ) o UPI ( upi id ) o Bank

If the selection is Bank or Cheque,

Account number and Cheque number is automatically generated in another input box.

* Place of supply: Automatically get updated when customer name is selected.

**MISTAKE: Place of supply is not automatically getting updated when a customer name is selected.**

* Product details table:
  + Product/Sales: Drop downlist of all items.
  + Add product button: Redirect to add new item page.

**MISTAKE: Add product modal is not working properly. GST options are not visible when Taxable option is selected.**

* + HSN: Automatically created when an item is selected.
  + Qty: Type the quantity.
  + Available Quantity: Automatically get updated according to the sales order quantity.
  + Price: Automatically updated when an item is selected.
  + Tax rate: Drop down options get automatically updated to (GST or IGST) according to the Place of supply (This option should automatically updated according to ITEMS page ‘Tax rate’. In items page if the tax rate is 12%, here user can’t select any other option rather than 12%, for example if user select 18% create an error message, if the item is non-taxable here the Tax rate should be automatically updated to 0%)
  + Discount: Input field to add discount if applicable.
  + Total: Total will be automatically generated.
  + Clone option: Clone the above row.
  + Delete row: Delete the particular row.
  + Add new row: Add new row.
* Note: A text area to type notes.
* Choose file: Option to add extra files if needed.
* Sub Total: Generated automatically.
* CSGT: Generated automatically
* SGST: Generated automatically
* Tax Amount: Generated automatically  Shipping Charge: Add shipping charges if any  Adjustment: Add adjustment if any.
* Grand Total: Generated automatically.
* **Advanced Paid(Updation):** Add advance paid amount if any.
* **Balance (Updation):** Balance amount is automatically calculated according to the advance paid and grand total.
* Save Button**(Updation):**Add Save button
* Draft Button**(Updation):** Add draft button
* When clicking on any of the invoices from the INVOICES table it will redirect to INVOICES VIEW page.
* INVOICES VIEW page consists of two sections :
  + - Overview
    - Template

* + - Overview: This page consists of:
  + Invoice details:

Invoice number.

Invoice date,

Payment terms**(Updation)**

Expected shipment date

Reference number**(Updation)**

Place of supply

* + From:

Company Name

Address

* + To:

Customer Name

GST Number**(Updation)**

Address

* + Product details:

Product/Sales

HSN

Qty

Price

Tax rate

Discount

Total

Note

SubTotal

CSGT

SGCT

Tax Amount

Shipping Charge

Adjustment

Grand total

Advance Paid**(Updation)**

Balance**(Updation)**

* Edit button: Edit invoices
* Delete button: Delete invoices
* File attach button: Attach file and download attached file.
* Print: Print invoices
* Pdf: Convert to pdf
* Share: Share to facebook, WhatsApp, email.

**MISTAKE : Create reason modal for delete**

**button, only one file is getting attached and be able**

**to download.**

o Template:

* Template page consists of :
* Company Name

-Address

-GSTIN/UIN

-State

* Customer/Buyer Name(**MISTAKE:Name is not displaying in template page)**

-Address

-GSTIN/UIN

* Place of supply
* Delivery note
* Reference number and date
* Buyers order number
* Terms of delivery
* Dated**(MISTAKE:Repeated two times)**
* Mode/Terms of payment
* Delivery note date  Items details Sl.No

Item name

HSN**(Updation)**

Quantity

Price

Tax rate

Discount

Total

* Subtotal
* CGST
* SGST
* Tax Amount
* Shipping charge
* Adjustment**(Updation)**  Grand Total**(Updation)**  On the top of the page:
* Edit button: Edit invoices
* Delete button: Delete invoices
* Print: **(Updation:Make neat format)**
* Pdf: Convert the template to pdf
* Convert: Approved, Invoice(Enable this button only when status is draft)
* Share: , WhatsApp, Email
* Template page can be converted in three formats**(Updation) Template can be converted to slip format.**

**(Updation)MISTAKE**: Give reason modal to delete button. Every templates should be in same format.

**Pdf ,print ,( If you use a different user ID, the**

**PDF and print option does not work correctly) Customer Mail ID and address will not come automatically if you use another user ID.**

**4) Estimate**: **(Work not completed):(Updation):**

 When clicking on Estimate it will redirect to ESTIMATE page, which lists all estimates in a table containing details of :

-Date,

-Estimate number,

-customer name,

-mail id,

-amount,

-status

-action.

**MISTAKE: Remove reference number from the table.**

* When estimate get saved/drafted ‘action’ should be changed to ‘convert to invoice ,Sales order and Recurring invoice.
* when click on ‘convert to invoice, sales order or recurring invoice option the estimate is converted and the ‘action’ should be changed to‘completed’.
* On top of the table Search option **: (Updation)**
* On top of the page export to excel option**: MISTAKE:(Not working properly)**
* On top of the table Sort by option:
  + When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:

o All: (**Updation)** o Estimate number: (**Updation)** o Customer Name**:(Updation)**  On top of the table Filter by option:

* + When clicking on the Filter option a drop down menu must appear with the below options and sorting must be done in these three ways:
  + All**:(Updation)**
  + Draft: **(Updation)**
  + Save : **(Updation)**
* On top of the table Add Estimate button:
  + When clicking on Add Estimate button it will redirect to ESTIMATE page.
* ESTIMATE page consists of a form containing;(**Work not completed updation)**

 Customer information:

* + - Customer Name : A drop downlist to select customer name.
    - Add customer button: Redirect to add customer page, and when a new customer is added show that in the customer drop down list.
    - Email: Automatically get updated when customer name is selected.
    - Billing Address: Automatically get updated when customer name is selected.
    - **(Updation)GST Number:** Automatically get updated according to selected customer’s GST type.
* Estimate date: Automatically set to current date. User can set any date.
* **(Updation)Payment Terms:** A drop down list containing three options:
  + - * + Due on Receipt
        + NET 30
        + NET 60
        + ‘Add new Term’ button (User can add a custom term)
* Expiration date: Automatically generated according to the Payment terms.
* Reference Number: Automatically generated.
* **Estimate number(Updation): user can set estimate number give error message when the numbers are not continuous.**
* **Payment method: (Updation)**A drop down list to select payment methods:

o Cash o Cheque ( cheque number ) o UPI (upi id ) o Bank

If the selection is Bank or Cheque,

Account number and Cheque number is automatically generated in another input box.

* Place of supply: Automatically get updated when customer name is selected and user can change place of supply . **MISTAKE: Place of supply is not automatically getting updated when a customer name is selected.**
* Product details table:
  + - * Product/Sales: Drop downlist of all items.
      * Add product button: Redirect to add new item page.

**MISTAKE: Add product modal is not working properly. GST options are not visible when Taxable option is selected.**

* + - * HSN: Automatically created when an item is selected.
      * Qty: Type the quantity.
      * Available Quantity: Automatically get updated according to the sales order quantity.
      * Price: Automatically updated when an item is selected.
      * Tax rate: Drop down options get automatically updated to (GST or IGST) according to the Place of supply (This option should automatically updated according to ITEMS page ‘Tax rate’. In items page if the tax rate is 12%, here user can’t select any other option rather than 12%, for example if user select 18% create an error message, if the item is non-taxable here the Tax rate should be automatically updated to 0%)
      * Discount: Input field to add discount if applicable.
      * Total: Total will be automatically generated.
      * Clone option: Clone the above row.
      * Delete row: Delete the particular row.
      * Add new row: Add new row.
* Note: A text area to type notes.
* Choose file: Option to add extra files if needed.
* Sub Total: Generated automatically.
* CSGT: Generated automatically
* SGST: Generated automatically
* Tax Amount: Generated automatically  Shipping Charge: Add shipping charges if any  Adjustment: Add adjustment if any.
* Grand Total: Generated automatically.
* **Advanced Paid(Updation):** Add advance paid amount if any.
* **Balance (Updation):** Balance amount is automatically calculated according to the advance paid and grand total.
* Save Button**(Updation):**Add Save button
* Draft Button**(Updation):** Add draft button
  + When clicking on any of the estimate from the ESTIMATE table it will redirect to ESTIMATE VIEW page.
  + INVOICES VIEW page consists of two sections :
    - Overview
    - Template

* + - Overview: This page consists of:

Estimate details:

Estimate number.

Estimate date,

Payment terms**(Updation)**

Expiration date

Reference number**(Updation)**

Place of supply

From:

Company Name

Address

To:

Customer Name

GST Number**(Updation)**

Address

Product details:

Product/Sales

HSN

Qty

Price

Tax rate

Discount

Total

Note

SubTotal

CSGT

SGCT

Tax Amount

Shipping Charge

Adjustment

Grand total

Advance Paid**(Updation)**

Balance**(Updation)**

* Edit button: Edit estimate
* Delete button: Delete estimate
* File attach button: Attach file and download attached file.
* Print: Print estimate
* Pdf: Convert to pdf
* Share: Share to facebook, WhatsApp, email.

**MISTAKE : Create reason modal for delete**

**button, only one file is getting attached and be able**

**to download.**

o Template:

* Template page consists of :  Estimate number  From:

Company Name

Address  To:

Customer Name

Address

* + - Estimate date
    - Expiration date  Items details:

Item name

HSN**(Updation)**

Price

Quantity

Tax

Discount

Total

* + - Subtotal
    - CGST
    - SGST
    - Tax Amount
    - Shipping charge
    - Adjustment**(Updation)**

Sale Total

* On the top of the page:
  + Edit button: Edit estimate
  + Delete button: Delete estimate
  + Print: Print template
  + Pdf: Convert the template to pdf
  + Convert: (If the status is draft then only this button is enable)

Approved

Sales

* + Share: Facebook, WhatsApp, Email
* Template page can be converted in three formats**(Updation)**
* Template can be converted to slip format. **(Updation)**

**MISTAKE: Give reason modal to delete button Every templates should be in same format.**

**PDF , print ,( If you use a different user ID, the**

**PDF and print option does not work correctly) Customer Mail ID and address will not come automatically if you use another user ID.**

**5) Retainer Invoices: (Work not completed):(Updation):**

* When clicking on Retainer Invoices it will redirect to RETAINER INVOICES page, which lists all retainer invoices in a table containing details of:

-Date,

-Retainer invoice number,

-customer name,

-mail id,

-amount,

-status (Draft and Save )

-Balance

**MISTAKE: Remove reference number from the table.**

* On top of the table Search option **: (Updation)**
* On top of the page export to excel option**: MISTAKE:(Not working properly)**
* On top of the table Sort by option:
  + When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:

o All: (**Updation)** o Retainer invoice number: (**Updation)** o Customer Name**:(Updation)**  On top of the table Filter by option:

* + When clicking on the Filter option a drop down menu must appear with the below options and sorting must be done in these three ways:
  + All**:(Updation)**
  + Draft: **(Updation)**
  + Save : **(Updation)**
* On top of the table New Retainer Invoice button:

 When clicking on New Retainer Invoice button it will redirect to RETAINER INVOICE page.

* RETAINER INVOICE page consists of a form containing;(**Work not completed updation)**

 Customer information:

Customer Name : A drop downlist to select customer name.

Add customer button: Redirect to add customer page, and when a new customer is added show that in the customer drop down list.

Email: Automatically get updated when customer name is selected.

Billing Address: Automatically get updated when customer name is selected.

**(Updation)GST Number:** Automatically get updated according to selected customer’s GST type.

* + - Retainer Invoice date: Automatically set to current date.

User can set any date.

* + - **(Updation)Payment Terms:** A drop down list containing three options:
* Due on Receipt
* NET 30
* NET 60
* ‘Add new Term’ button (User can add a custom term)  Expiry date: Automatically generated according to the Payment terms.
  + - Never Expiring check box:**(Updation:Correct alignment)**
    - Reference Number: Automatically generated.
    - **Retainer invoice number(Updation):User can set Retainer invoice and give error message when the numbers are not continuous.**
    - **Payment method: (Updation)**A drop down list to select payment methods:

o Cash o Cheque ( Apply cheque Number ) o UPI (Apply UPI ID ) o Bank

If the selection is Bank , Account number and is automatically generated in another inputbox.

* + - Place of supply: Automatically get updated when customer name is selected.

**MISTAKE: Place of supply is not automatically getting updated when a customer name is selected.**

* + - Description: ( List out the items details ) and select the item name  Amount:
    - Total:
    - Paid
    - Balance **( mistake )** (automatically generate the balance amount based on total amount and paid amount)  Customer notes:
    - Terms and Conditions:
    - Draft Button**:**
    - Save
* When clicking on any of the retainer invoices from the RETAINER INVOICE table it will redirect to RETAINER INVOICE VIEW page.
* RETAINER INVOICE VIEW page consists of two sections :
  + - Overview
    - Template

* + - Overview: This page consists of:
* Retainer invoice details:

Retainer invoice number.

Retainer invoice date,

Payment terms**(Updation)**

Expiry date

Reference number**(Updation)**

Place of supply

* From:

Company Name

Address

* To:

Customer Name

GST Number**(Updation)**

Address

* Description
* Amount
* Note
* Retainer invoice total
* Paid
* Balance
* Edit button: Edit retainer invoices
* Delete button: Delete retainer invoices
* File attach button: Attach file and download attached file.
* Pdf: Convert to pdf
* Share: Share to facebook, WhatsApp, email.
* Comments:

**MISTAKE : Create reason modal for delete**

**button, only one file is getting attached and be able**

**to download.**

o Template:

 Template page consists of :  Retainer invoice number  From:

Company Name

Address  To:

Customer Name

Address

Invoice date

Expiry date

Description

Amount

Note

Retainer Invoice Total  On the top of the page:

Edit button: Edit retainer invoice

Delete button: Delete retainer invoice

Pdf: Convert the template to pdf

Share: Facebook, WhatsApp, Email

Comments

Attach file and download

* + - * Template page can be converted in three formats**(Updation)**
      * Template can be converted to slip format. **(Updation)**

**MISTAKE: Give reason modal to delete button**

**6) Credit Notes: (Work not completed):(Updation):**

* When clicking on Credit Notes it will redirect to CREDIT NOTES page, which lists all credit notes in a table containing details of :

Date,

Credit number, customer name, mail id,

Amount

Status

Balance

* On top of the table Search option :
* On top of the page export to excel option: **MISTAKE:(Not working properly)**
* On top of the table Sort by option:

 When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways: o All o Credit Number o Customer Name

* On top of the table Filter by option: **(MISTAKE: filter button is missing)**

 When clicking on the Filter option a drop down menu must appear with the below options and sorting must be done in these three ways:

o All:(Updation) o Draft: (Updation) o Save : (Updation)

**MISTAKE: icons are not displaying**  On top of the table Add Credit Note button:

 When clicking on Add credit note button it will redirect to CREDIT NOTE page.

* CREDIT NOTE page consists of a form containing;(**Work not completed updation)**

 Customer information:

* Customer Name : A drop downlist to select customer name.
* Add customer button: Redirect to add customer page, and when a new customer is added show that in the customer drop down list.
* Email: Automatically get updated when customer name is selected.
* Address: Automatically get updated when customer name is selected.
* **(Updation)GST Number:** Automatically get updated according to selected customer’s GST type.
  + - * Credit note date: Automatically set to current date. User can set any date.
      * **Credit Note number(Updation): User can set credit note number give error message when the numbers are not continuous.**
      * Place of supply: Automatically get updated when customer name is selected and user can change place of supply.
      * **Payment method: (Updation)**A drop down list to select payment methods:

Cash o Cheque (Cheque number )

UPI (UPI ID )

Bank

If the selection is Bank or Cheque,

Account number and Cheque number is automatically generated in another input box.

**MISTAKE: Place of supply is not automatically getting updated when a customer name is selected.**

* + - * **Invoice number:** List out number which based on the customer bills and recurring bill
      * **Reference Number (automatically generated )**  Item details table:
      * Product/Sales: Drop down list of all items.
      * Add product button: Redirect to add new item page.

**MISTAKE: Add product modal is not working properly. GST options are not visible when Taxable option is selected.**

**MISTAKE: The items are selected based on the invoice number, otherwise it shows error message**

* + - * HSN: Automatically created when an item is selected.
      * Qty: Type the quantity (The qty are selected based on the invoice and recurring invoice otherwise it shows error message.)
      * Available Quantity: Available quantity will be added and Automatically

**MISTAKE: (Availbale quantity mistake )**

* + - * Price: Automatically updated when an item is selected.
      * Tax rate: Drop down options get automatically updated to (GST or IGST) according to the Place of supply (This option should automatically updated according to ITEMS page ‘Tax rate’. In items page if the tax rate is 12%, here user can’t select any other option rather than 12%, for example if user select 18% create an error message, if the item is non-taxable here the Tax rate

should be automatically updated to 0%)

* + - * Discount: Input field to add discount if applicable.
      * Total: Total will be automatically generated
      * Clone option: Clone the above row.
      * Delete row: Delete the particular row.
      * Add new row: Add new row.
    - Note: A text area to type notes.
    - Sub Total: Generated automatically.
    - CSGT: Generated automatically
    - SGST: Generated automatically
    - Tax Amount: Generated automatically  Shipping Charge: Add shipping charges if any  Adjustment: Add adjustment if any.
    - Grand Total: Generated automatically.
    - **Paid(Updation):** Add advance paid amount if any.
    - **Balance (Updation):** Balance amount is automatically calculated according to the advance paid and grand total.
    - Save Button**(Updation):**Add Save button
    - Draft Button**(Updation):** Add draft button
* When clicking on any of the credit notes from the CREDIT NOTES table it will redirect to CREDIT NOTES VIEW page.
* CREDIT NOTES VIEW page consists of two sections:

o Template o Overview o Overview: This page consists of:

* + - * + Customer Name
        + Email
        + Address
        + Credit Note date
        + Place of supply
        + Invoice number(Mistake)

Credit amount(Correct alignment)  From:

Company Name

Address

* + - * + To:

Customer Name

GST Number**(Updation)**

Address

* + - * + Product details:

Product/Sales

HSN

Qty

Price

Tax rate

Discount

Total

Note

SubTotal

CSGT

SGCT

Tax Amount

Shipping Charge

Adjustment

Grand total

Advance Paid**(Updation)**

Balance**(Updation)**

* Edit button: Edit Credit notes
* Delete button: Delete Credit notes File attach button: Attach file and download attached file.
* Print: Print credit notes
* Pdf: Convert to pdf
* Share: Share to facebook, WhatsApp, email.

**MISTAKE : Create reason modal for delete button and only one file is getting attached in attach file option and be able to download.** o Template:

* Template page consists of :  Credit notes number  From:

Company Name

Address  To:

Customer Name

Address

* + Credit date
  + Ref
  + Items details:

Item name

HSN**(Updation)**

Price

Quantity

Tax

Discount

Total

* + Note

Subtotal

* + CGST
  + SGST
  + Tax Amount
  + Shipping charge
  + Adjustment**(Updation)**
  + Grand Total
  + Authorized signature  Company Name**(Missing)**  On the top of the page:
  + Edit button: Edit credit notes
  + Delete button: Delete credit notes
  + Print: Print template
  + Pdf: Convert the template to pdf
  + Share
  + Convert function (draft to save )
* Template page can be converted in three formats**(Updation)**
* Template can be converted to slip format. **(Updation)**

**MISTAKE: Give reason modal to delete button**

**Delivery Challan**

* + - When clicking Delivery challan option, it redirects to list out page
    - Delivery challan list out page consists of table containing DATE, CHALLAN NUMBER, CUSTOMER NAME, EMAIL, BALANCE, STATUS, TOTALAMOUNT, ACTION

**MISTAKE:(ACTION filed is missing action performs 2 ways such that convert to invoice and recurring bill)**

* + - On the top of the table Search option: Working on alphabets order.
* On top of the table Filter by option:
  + - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Draft

3.Save

* On top of the table Sort option:
  + - When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:

1.All

2.Customer Name

3.Challan Number

* On the top of the table Export as Excel Option:

**MISTAKE:(Excel option is missing, needs to complete)**

* On the top of the table Add new option: it contains a form
  + - * + SELECT CUSTOMER: It list out all added customer in the dropdown list and add button to add customers it include following field

Title

First name

Last name

Company

Location

Gst type: This is a dropdown list contains gst type

Pan Number

Opening balance

Email

Website

Mobile

Billing and Shipping Address: both contain same fields such that-Street, city, state, pin code, country

Checkbox to agree all terms and condition

Submit button

* + - * + EMAIL: Automatically Updated when user select customer name **(updation work)**
        + GST NUMBER: Automatically Updated when user select customer name
        + GST TREATMENT: Automatically Updated when user select customer name

**MISTAKE:(Currently GST number and GST treatment options are missing, needs to complete)**

* + - * + CHALLAN NUMBER: Customer can type this field and if the number is not continuous it displays error message
        + REFERENCE NUMBER: Automatically Updated when user select customer name **(updation work)**
        + CHALLAN DATE: This field displays the current date and user also can set the date
        + PLACE OF SUPPLY: Automatically Updated when user select customer name and also user can change the place
        + CHALLAN TYPE: This is a dropdown list user can choose the following option:

Supply of liquid gas

Job work

Supply on approval

others

* + - * + BILL TO: Automatically Updated
        + Item details Table:

Product: Drop down list of all items.

Add product button: Redirect to add new item page.

Add product button contains a form that include following fields:

Name

Type

* + - * Unit: When clicking on the input field for unit, a drop down list must appear with the list of units available with unit symbol and unit name.

An ADD button must be there near to the input field. When clicking on the ADD button it must direct to UNIT CREATE page.

UNIT CREATE page consists of a form containing below two input fields and a create button, after filling input fields and click create button new unit must get created and that unit must be visible in the unit drop down.

* + - 1. Unit symbol.
      2. Unit name.

HSN

Tax Preference (Taxable, non-taxable)

Purchase price: This fields to add purchase price and it consists the following field

Account: it is a dropdown list that contains:

* Cost of goods sold
* Cost of sales
* Equipment retail for jobs
* Freight and shipping cost
* Inventory shrinkage
* Merchant account fees
* Purchases-hardware for resale
* Purchases-software for resale
* Subcontracted services
* Tools and craft suppliers

Description: To add description

Intra state tax rate: it contains dropdown list of following:

* GST 0(0%)
* GST 5(5%)
* GST12(12%)
* GST18(18%)
* GST 28(28%)
* Out of scope (0%)

Sales price: This fields to add sales price It consist of following fields:

Account: sales

Description: To add description

Inter state tax rate: it contains dropdown list of following:

* IGST 0(0%)
* IGST 5(5%)
* IGST12(12%)
* IGST18(18%)
* IGST 28(28%)
* Out of scope (0%)

Track inventory: check box, if track inventory applicable it shows extra two option such that:

Inventory Account

Stock in hand

Active / inactive: user can choose any one of this

Back and submit Button

Hsn: Automatically updated the field

Quantity: Display the quantity. Also show the available quantity

**MISTAKE:(Available quantity not shown updation work)**

Rate: Automatically updated

Discount: Input field to add discount if applicable.

Tax: Drop down options get automatically updated to (GST or IGST) according to the Place of supply

Total: Total will be automatically generated

Clone option: Clone the above row.

Delete row: Delete the particular row.

Add new row: Add new row.

* + - * + Note: A text area to type notes.
        + File attaching option
        + Sub Total: Generated automatically.
        + CSGT: Generated automatically
        + SGST: Generated automatically
        + Tax Amount: Generated automatically
        + Shipping Charge: Add shipping charges if any
        + Adjustment: Add adjustment if any.
        + Grand Total: Generated automatically
        + Save Button**(Updation):** Add Save button
        + Draft Button**(Updation):** Add draft button
* When clicking on any of the items from the DELIVERY CHALLAN table it will redirect to VIEW DELIVERY CHALLAN page.
  + - VIEW page consists of two sections:
* Template **(Updation work)**

**MISTAKE:(Missing template, remove statement option and add template, Templates must have some features like edit, print, pdf, attach file, download attached file, slip, share, delete, a convert option which convert draft to approved)**

* Overview page consist of the following:

Customer name

Delivery challan details:

Challan status

Challan number

Challan date

Challan type

Product details:

CGST

SGST

Shipping charge

Adjustment

Total

Customer details:

Status

Join date

Name

Customer id

Email id

Phone number

Location

Opening balance

**Recurring invoices**

* + - When clicking Recurring Invoice option, it redirects to list out page
    - Recurring invoice list out page consists of table containing DATE, NUMBER, CUSTOMER NAME, EMAIL, AMOUNT, BALANCE, STATUS
    - On the top of the table Search option: Working on alphabets order.
    - On top of the table Filter by option:
    - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Draft

3.Save

* On top of the table Sort option**:(Missing Sort option)**

**MISTAKE:(When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:**

**1.All**

**2.Customer Name**

**3.Recurring invoice Number)**

* On the top of the table Export as Excel Option:

**MISTAKE:(Excel option is missing, needs to complete)**

* On the top of the table Add Recurring invoice button: it redirects to new recurring invoice page, it contains a form of following fields:
  + - * + SELECT CUSTOMER: It list out all added customer in the dropdown list and add button to add customers it includes following field

Title

First name

Last name

Company

Location

Gst type: This is a dropdown list contains gst type

Gst in: This field is only available for registered business

Pan Number

Opening balance

Email

Website

Mobile

Billing and Shipping Address: both contain same fields such that-Street, city, state, pin code, country

Checkbox to agree all terms and condition

Submit button

* + - * + BILLING ADDRESS: Automatically updated when user select customer name
        + EMAIL: Automatically updated when user select customer name
        + GST TYPE: Automatically updated when user select customer name
        + PLACE OF SUPPLY: Automatically updated when user select customer name and also user can change the place of supply
        + ENTITY TYPE: This include 2 radio button such that invoice and bill of supply. User can choose any of them
        + PROFILE NAME: Contain the name
        + ORDER NUMBER: Automatically updated
        + REPEAT EVERY: It list out added time periods eg: weekly,2 months,3 months

By clicking add button it appears a modal it includes:

Repeat Every field

Add button

* + - * + START DATE: This field displays the current date and user also can set the date
        + PAYMENT TERMS: It list out payment terms such that:

Due on receipt

NET 15

NET 30

NET 60

* + - * + Payment terms has an add button and by clicking this a modal appears it contains the following:

Input field to add payment terms

Save button

* + - * + END DATE: Automatically updated
        + Item details table consists of:

Product: Drop down list of all items.

Add product button: Redirect to add new item page.

Add product button contains a form that include following fields:

Name

Type

* + - * Unit: When clicking on the input field for unit, a drop down list must appear with the list of units available with unit symbol and unit name.

An ADD button must be there near to the input field. When clicking on the ADD button it must direct to UNIT CREATE page.

UNIT CREATE page consists of a form containing below two input fields and a create button, after filling input fields and click create button new unit must get created and that unit must be visible in the unit drop down.

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* Freight and shipping cost
* Inventory shrinkage
* Merchant account fees
* Purchases-hardware for resale
* Purchases-software for resale
* Subcontracted services
* Tools and craft suppliers

Description: To add description

Intra state tax rate: it contains dropdown list of following:

* GST 0(0%)
* GST 5(5%)
* GST12(12%)
* GST18(18%)
* GST 28(28%)
* Out of scope (0%)

Sales price: This fields to add sales price It consist of following fields:

Account: sales

Description: To add description

Inter state tax rate: it contains dropdown list of following:

* IGST 0(0%)
* IGST 5(5%)
* IGST12(12%)
* IGST18(18%)
* IGST 28(28%)
* Out of scope (0%)

Track inventory: check box, if track inventory applicable it shows extra two option such that:

Inventory Account

Stock in hand

Active / inactive: user can choose any one of this

submit Button

Hsn: Automatically updated the field

Quantity: Display the quantity. Also show the available quantity

**MISTAKE:(Available quantity not shown updation work)**

Rate: Automatically updated

Discount: Input field to add discount if applicable.

Tax: Drop down options get automatically updated to (GST or IGST) according to the Place of supply

Total: Total will be automatically generated

Clone option: Clone the above row.

Delete row: Delete the particular row.

Add new row: Add new row.

* + - * + Note: A text area to type notes.
        + File attaching option
        + Payment terms **(updation work**): In this field user can type the payment terms eg: bank, cash, upi, cheque etc. if user type bank then automatically updated the account number in a particular field and if user type cheque or upi it works similarly

**MISTAKE:(Payment terms Missing needs to complete)**

* + - * + Sub Total: Generated automatically.
        + CSGT: Generated automatically
        + SGST: Generated automatically
        + Tax Amount: Generated automatically
        + Shipping Charge **(Missing field, Updation**): Add shipping charges if any
        + Adjustment **(Missing field, Updation):** Add adjustment if any.
        + Paid **(Missing field, Updation):** To add paid amount
        + Grand Total: Generated automatically
        + Balance **(Missing field, Updation):** The balance is automatically updated and it calculate by adding paid amount and grand total
        + Check box to agree terms and conditions
        + Save Button**(Updation):** Add Save button
        + Draft Button**(Updation):** Add draft button
* By clicking any items of list out page it redirects to OVERVIEW page. It consists of following:
  + - * + Template **(Missing template, Updation work)**

**MISTAKE:**( **Templates must have some features like edit, print, pdf, attach file, delete, download attached file, slip, share, a convert option which convert draft to approved)**

* Overview page consist of the following:

Company name and details

Customer details

GSTIN

Place of supply

Recurring invoice, no

Delivery note

Reference no

Buyers order no

Dispatch doc no

Dispatch through

Terms of delivery

Date

Terms of payment

Delivery note date

Destination

Sl no

Description

HSN

Rate

Quantity

GST rate

Discount

Amount

Subtotal

IGST

SGST

Grand total

**Payments Received**

* + - When clicking Payment received option, it redirects to list out page
    - Payment received list out page consists of table containing DATE, PAYMENT NUMBER, CUSTOMER NAME, EMAIL, BALANCE, TOTALAMOUNT

**MISTAKE:(Table fields need to re-arrange and add email, balance also remove reference no, applied amount)**

* + - On the top of the table Search option: Working on alphabets order.
* On top of the table Filter by option:**(Missing Filter option)**

**MISTAKE:(When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:**

**1.All**

**2.Draft**

**3.Save)**

* On top of the table Sort option:**(Missing Sort Option)**

**MISTAKE:(When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:**

**1.All**

**2.Customer Name**

**3.Payment Number)**

* On the top of the table Export as Excel Option:

**MISTAKE:(Excel option is missing, needs to complete)**

* On the top of the table Add new option: it contains a form
  + - * + SELECT CUSTOMER: It list out all added customer in the dropdown list
        + Email**(updation):** Automatically updated when user select customer name
        + GST TREATMENT **(Missing needs to update):** Automatically updated when user select customer name
        + DATE: This field displays the current date and user also can set the date
        + REFERENCE NO: The reference number should be order otherwise it shows error message and also user can save number
        + PAYMENT NUMBER: The Payment number should be order otherwise it shows error message and also user can save payment number
        + Payment method: it includes dropdown list:

Bank: when select bank there must be automatically updated account number **(updation work)**

Cash

Upi: when select bank there must be automatically updated Upi id **(updation work)**

Cheque: when select bank there must be automatically updated cheque number **(updation work)**

Add new: to add new payment terms. When clicking add new, an input filed display and user can add payment terms

**MISTAKE:(needs to remove 2options such that deposit to and amount received)**

* + - * + This page contains a table of following fields:

Sl no.

Date

Invoice number

Invoice amount

Amount due

Payment: customer can enter amount

Balance: Difference between balance and payment amount

* + - * + The table containing following data:

Opening balance (if balance available)

Invoice

Credit note

Retain invoice

Recurring invoice

* + - * + Amount to apply: this displays the total of all payment amount

**MISTAKE (needs to remove amount to credit option)**

* + - * + Save and draft button**(updation)**
* By clicking any items of list out page it redirects to OVERVIEW page. It consists of following:
  + - * + Template: it contains all information and Templates must have some features like edit, print, pdf, delete, share, a convert option which convert draft to approved
* Overview page consist of the all details of listout page

**MISTAKE:(Overview page shows error)**

* **ACCOUNTING MODULE**
  + - Accounting Module consist of two types
      * Chart of Accounts
      * Manual Journal
      * Reconcile**(NILL)**
    - **1)Chart of Accounts**
      * When clicking Chart of account option, it redirects to list out page
      * On the top of the table Search option: Working on alphabets order.
      * On top of the table All option: it works like a filter, user can filter through using the following options:

All

Asset

Liability

Equity

Income

Expense

* + - * On the top of the table Run Report(NILL)
      * On the top of the table New Button Available: It contains a form
        + ACCOUNT TYPE: It Contain dropdown list which include:

Asset

Other asset

Cash

Bank

Fixed asset

Stock

Payment clearing

Liability

Other current liability

Credit card

Long term liability

Other liability

Overseas tax payable

Equity

Equity

* + - * + NAME: Contains the name
        + CREDIT AMOUNT: User can type the amount if applicable
        + DEBIT AMOUNT: User can type the amount if applicable
        + DESCRIPTION BOX: This field automatically updated the description based on the dropdown list
        + DATE: To add date
        + DESCRIPTION: To add description
        + Save & Close Button
      * All created accounts are displayed in the list out page
      * By clicking any of any of item in listout page it redirects to OVERVIEW page
      * Overview page consists of:

Edit: It enable edit the information

Active/Inactive: User can convert the status to active or inactive

Run Report(NILL)

Account Information: it contains two type of information

Type Description

Name Description

Account Details: it contains the details about account

Account type

Account name

Status

Credit

Debit

Date

**2)Manual Journal**

* + - When clicking Manual Journal option, it redirects to list out page
    - Manual Journal list out page consists of table containing DATE, JOURNAL NUMBER, CONTACT NAME, STATUS, AMOUNT, NOTES (notes shows a message symbol when user click this symbol user can able to view the notes)
    - On the top of the table Search option: Working on alphabets order.
    - On top of the table Filter by option:
    - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Draft

3.Save

* On top of the table Sort option**:**
* When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:

1.All

2.Contact Name

3.Journal Number

* On the top of the table Add journal button: It redirects to create page which contain a form:

DATE: It contain date

JOURNAL NUMBER: Customer can enter journal number here if number is not in the continuous it should display an error message and user also save this.

REFERENCE NUMBER: Automatically updated

NOTES: Customer can add notes

CURRENCY: Customer can choose currency

JOURNAL TYPE: Contain a checkbox Customer can click cash based journal

This form contains a table which include the following:

Select Account: Dropdown list -It list out all accounts in the chart of accounts and also add button to add account

Description: To add description

Contact: It should be listout 3 names which is:

Vendor name

Customer name

Employee name

Debits: Add debit amount

Credit: Add credit amount

Delete row: Delete the particular row.

Add new row: Add new row

ATTACH FILE: To attach file

SUB TOTAL: Automatically Updated

TOTAL AMOUNT: Automatically Updated

DIFFERENCE: Automatically Updated

CHECK BOX: To agree terms and conditions

SAVE & DRAFT Button

* By clicking any items of listout page it redirects to OVERVIEW page
* Overview page Consists of:

Overview **(Updation work)**

Details page **(Updation work)**

**MISTAKE:(overview and details page missing needs to complete)**

Templates: Templates Consists of the following:

Company name & details

Journal number

Date

Amount

Reference number

Notes

Account

Contact

Debits

Credits

On the top of the page contains following features:

Edit

Delete

Print

Pdf

Convert option

Comment

Share **(Updation)**

**MISTAKE:(Missing share option needs to complete)**

* **Payroll module**

Payroll module consist of 3 types:

1. Employee
2. Employee loan
3. Holiday
4. **Employee**
   * + When clicking Employee option, it redirects to list out page
     + Employee list out page consists of table containing JOINING DATE, NAME, EMPLOYEE ID, EMAIL ID, EMPLOYEE NUMBER, SALARY, STATUS

**MISTAKE:(Table fields needs to rearrange)**

* + - On the top of the table Search option: Working on alphabets order.
    - On the top of the table Export to excel
    - On top of the table Filter by option:
    - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Active

3.Inactive

* On top of the table Sort option**:(Updation work)**
* When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:

1.All

2.Name

3.Salary

**MISTAKE:(Incorrect sort options needs to update)**

* On the top of the table Add new button: It redirects to a create page which contain a form:

UPLOAD FILE: To upload file

UPLOAD IMAGE: User can upload images which show as title image

Title: It contain a dropdown list which is:

Mr.

Mrs.

Miss.

Ms.

FIRST NAME: Contain first name

SECOND NAME: Contain second name

ALIAS: If applicable

EMPLOYEE CURRENT LOCATION: To add employee’s location

EMPLOYEE MAIL ID: Contain employee’s mail id

EMPLOYEE NUMBER: Employee’s number

MOBILE

DATE OF JOINING

EMPLOYEES: It contain a dropdown list of following

Fixed

Time based

Temporary

DEFINE SALARY DETAILS: This contain checkbox such that YES/NO If customer select yes then salary details visible based on the employee’s dropdown list. It contains the following:

If customer choose FIXED or TEMPORARY following details are visible

EFFECTIVE FROM

**MISTAKE:(This field contain a dropdown list of added time period example:**

**1-5**

**5-15**

**15-31**

**And also contain a add button which shows a modal to add time period)**

PAY HEAD: It contain following items

Bank

Cheque

Cash

UPI**(Updation)**

AMOUNT: Customer can enter the amount

If customer choose Time based extra two options added which is:

HOURS

RATE

GENERAL INFORMATIONS: This include the following:

Designation

Function

Date of birth

Age **(Updation)**

**MISTAKE:(Missing, Age automatically updated when user select the date of birth)**

Blood group

Father’s/mother’s name

Spouse name

Emergency contact no.

BANK DETAILS: This include the following:

PAN Number

Aadhaar number

Account details: drop down list includes: Yes, No, Unknown

Universal account number

PF account number

ESI number

TDS Applicable: drop down list includes: Yes, No

Transaction type: drop down list includes:

1. Unknown
2. End of list
3. Cheque
4. E-fund Transfer
5. ATM
6. ECS
7. Others

PERMANENT &TEMPORARY ADDRESS: Both are containing same fields:

1. Street
2. City
3. State
4. Pin code
5. Country

Checkbox to agree terms and conditions

CREATE Button

After adding this should be display in the listout page

* By clicking any items of Employees, it redirects to the OVERVIEW page
* Overview page includes all details of list out page:

Personal information

Bank derails

Permanent address

Temporary address

Employee details

Bank account details

On the top of the overview page following features are available:

Edit

Delete

Comment

Active/inactive

Attach files

**MISTAKE:(if any other user login not able to create employee)**

1. **Employee loan**
   * + When clicking Employee loan option, it redirects to list out page
     + Employee loan list out page consists of table containing DATE, EMPLOYEE NAME, EMPLOYEE ID, EMPLOYEE NUMBER, EXPIRY DATE, LOAN AMOUNT
     + On the top of the table Search option: Working on alphabets order.
     + On the top of the table Export to excel
     + On top of the table Filter by option:
     + When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Active

3.Inactive

* On top of the table Sort option
* When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:

1.All

2.Employee Name

3.Loan Amount

* On the top of the table Add new loan button: It redirects to a create page which contain a form:

EMPLOYEE: It list out all added employees and also have an add button to add employee

EMPLOYEE ID: Automatically updated by selecting employee name

EMAIL ID: Automatically updated by selecting employee name

SALARY: Automatically updated by selecting employee name

JOIN DATE: Automatically updated by selecting employee name

LOAN DATE: It contain the loan date

LOAN AMOUNT: customer can enter the loan amount

EXPIRY DATE: It contain expiry date

MONTHLY CUTTING: It contain radio button user can choose any of them

In amount: when choose this option there is a input field display which is Monthly Cutting in Amount. Customer can enter the monthly cutting amount

In percentage: when choose this option there are 2 input field display which is monthly cutting in percentage and amount. Customer can enter the monthly cutting percentage and amount field automatically updated

If amount is greater than the salary, there should be display an error message

NOTES: Customer can add notes

**MISTAKE (Not working properly needs to complete)**

Attach file: Customer can attach file

SUBMIT Button

After adding this should be display in the listout page

* kkk

1. **Holidays**
   * + When clicking Holidays option, it redirects to list out page
     + Holidays list out page consists of table containing NUMBER, MONTH, YEAR, TOTAL HOLIDAYS, TOTAL WORKING DAYS
     + On the top of the table Search option: Working on alphabets order.
     + On the top of the table Export to excel

* On top of the table Sort option
* When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:

1.All

2.Month

3.Year

* On the top of the table Add new button: It redirects to a create page which contain a form:

START DATE: User can choose start date of the holiday

END DATE: User can choose end date of the holiday

HOLIDAY NAME: User can also define the holiday name

Check box to agree the terms and conditions

ADD button

After adding this should be display in the listout page

* By clicking any items of listout page, it redirects to OVERVIEW Page
* Overview page consist of:

CALENDAR: It display the calendar format and mark the holiday

OVERVIEW page List out the following:

Start date

End date

Holiday name

Action: which contain Edit & Delete

TEMPLATE page contain the following:

Start date

End date

Holiday name

Also take PRINT and PDF of each holidays